

Mountain View ~ Los Altos Union High School District

2023-24

COURSE INFORMATION SHEET

Course Title: Learning Skills/Study Skills

CTE Pathway Sequence (if applicable): N/A

School: Alta Vista High School

UC/CSU requirement: None

Textbook and/or other learning resources: General education text as needed, and teacher made resources

Course Description/Student Learning Outcomes:

Study Skills and Learning Skills are Special Education support classes intended for students to have time on campus to access resources needed to be successful in their academic classes. This class is a study hall with availability to teacher assistance, IEP management, case manager support, etc. Class time is to be productive and efficient and socializing is at a minimum. This is also a time for students to receive their accommodations and additional services.

Specifically, students will be able to:

- 1) Effectively record their homework/classwork assignments in an agenda or a calendar
- 2) Appropriately ask for assistance with their most challenging work
- 3) Schedule time with their academic teachers to receive approved accommodations
- 4) Receive support from their case manager and other support staff
- 5) Be productive and efficient with their time management
- 6) Discuss personal career options and interests

Course Outline/Units of Study/[CTE Industry Standards](#)(If applicable to your course):

N/A

Assessment and Grading ([BP 5121](#) / [AR 5121](#)): To ensure that every student has an equal opportunity to demonstrate their learning, the course instructors implement aligned grading practices and common assessments with the same frequency.

1. Grading categories and their percentage weights:
We do not assign HW or classwork in this class. This is a support class that is designed for students to get assistance in the various areas of their academic needs. Students get points when they show up and work productively at their academic classes. Their grade in this class is also impacted by their grades in other classes, meaning that they need to be productive and follow the guidelines of this class when guided in how to be successful students across campus.
2. Achievement evidence collected within each grading category:
Total of 5 points per week possible:

(Daily) 1 pt. Each day for attendance, agenda, work completion, participation and on-task behavior.
(Weekly) 2 pts. For each journal response due on Wednesday
3. Grading scales:
Grades will be assigned on the basis of the following percentages:
A: 90-100% C: 70-79%

B: 80-89%

D: 60-69%

4. Homework/outside of class practices ([AR 6154](#)): n/a
5. Excused absence make up practices ([Education Code 48205\(b\)](#)): n/a
6. Academic integrity violation practices ([AVHS Academic Integrity Policy](#)):
7. Late work practices: n/a
8. Revision practices: n/a
9. Extra credit practices: As needed.
10. Additional grading practices: n/a

Instructors' email addresses:

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Additional information:

- Students are expected to be respectful of their peers and the classroom staff at all times. We have a **ZERO TOLERANCE** policy regarding making disrespectful or hurtful comments, as well as for bullying behaviors.
- Students are expected to be on-task and attentive during class time.
- Students are reminded to not write or mark on the desktops and preserve the learning environment for all students.
- Students are expected to arrive on time, take out all required materials and homework to be turned in, and be prepared to begin class when the bell rings.